

**Attention: 11<sup>th</sup> or 12<sup>th</sup> Graders –**  
**Go to College for FREE to earn a HVAC or CADD Certificate!!!**

KCPS Early College Academy is a program dedicated to highly motivated students who earn college credits while in high school. The Early College Academy (ECA) is a partnership between Kansas City Public Schools (KCPS) and Metropolitan Community College – Penn Valley (MCC). *Students can earn a certificate in Heating, Ventilation, Air Conditioning & Refrigeration or Computer Aided Drafting & Design Technology.*

**11<sup>th</sup> or 12<sup>th</sup> GRADER ELIGIBILITY CRITERIA:**

- Must be a Senior or Junior in the Spring 2024 and on track to graduate with high school credits
- Qualify for a half day schedule to attend the HVAC or CADD courses
- 2.5 or higher cumulative GPA
- Qualifying Accuplacer Scores in Reading, Math and Writing (Completed by November 27<sup>th</sup> 2023)

Eligibility Requirements	Final Submission Process
<p><b>STEP 1:</b> Apply for admission to MCC- Penn Valley as a high school student (FREE) at <a href="http://mcckc.edu/apply">mcckc.edu/apply</a> for an Associate of Arts Degree plan.</p> <p><b>STEP 2:</b> Take the <b>Next-Gen. Accuplacer Test</b> (FREE) in Reading, Writing, and Math at MCC Testing Center:</p> <ul style="list-style-type: none"> <li>- Must score in Reading, 248 or higher (<i>Based on the score: Recommended or Not Required Reading 100</i>)</li> <li>- Must score in Writing, 242-245 &amp; No Reading Required <b>or</b> 246 or higher (<i>Based on the score: English 101</i>)</li> <li>- Must score in QAS, 241 or higher <b>and</b>/AFF 237 or higher (<i>Based on the score: Math 95 or higher</i>)</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p>an ACT score of 21 or higher in “EACH” content area</p> <p><b>STEP 3: Submit the following documents:</b></p> <ul style="list-style-type: none"> <li>- <b>Two (2)</b> letters of recommendation from a current teacher or counselor <b>AND</b> a school administrator (<i>The letter of recommendation cannot be written by family members, friends, classmates, or teammates.</i>)</li> <li>- Current Official High School Transcript with ACT Scores</li> </ul>	<p><b>By applying to the KCPS – Early College Academy at MCC, the student and parents would be committing to the following:</b></p> <ul style="list-style-type: none"> <li>• Attend MCC college courses based on their daily schedule</li> <li>• Check in and out daily in the ECA’s Homeroom</li> <li>• Check out and return college course textbooks</li> <li>• Passing all courses with a “C” or higher</li> </ul> <p style="text-align: center;"><b>If accepted, you will be required to attend an ECA/MCC Orientation at MCC – Troost Location.</b></p> <p style="text-align: center;">~~~~~</p> <p><b>Deliver ECA documents in person to Early College Academy Office</b> <b><i>LOCATED AT 3201 SW Traffic Way – HU 008A.</i></b> <b>OR</b> <b>EMAIL the documents to</b> <a href="mailto:kmcgee1@kcpublicschools.org">kmcgee1@kcpublicschools.org</a> <b>AND</b> <a href="mailto:lcalhoun2@kcpublicschools.org">lcalhoun2@kcpublicschools.org</a>. (All attached documents must be submitted in no more than two emails.)</p> <p style="text-align: center;"><b><u>The ECA Applications and Documents are due by</u></b> <b><u>3:00 pm on November 27<sup>th</sup> 2023!</u></b></p>

**If you have questions, please call the Early College Academy Office at 816.604.4059.**

## **Heating, Ventilation, Air Conditioning & Refrigeration**



In the Heating, Ventilation, Air Conditioning & Refrigeration Program, students will work with the same equipment they will use on the job while installing and maintaining furnaces, air conditioners, refrigeration units, heat pumps and boilers, develop a mind set for safety at work and learn how to troubleshoot problems.

- Certificate Program – 23 Credits (½ to 1 year program)
- Courses offered at the ASTI Building (29<sup>th</sup> & Troost)
- 5 days a week
- Block Schedule (i.e. 8:00 – 11:00 am or 11:00 – 2:00 pm)

## **Computer Aided Drafting & Design Technology**



In the Computer Aided Drafting & Design Technology Program, students will learn to render a wide variety of technical systems, machines and products, visually interpret concepts and work with engineers to give form to ideas.

- 16 to 18 credits (1.5 years)
- Courses offered at the New Engineering Facility on Penn Valley Campus
- Block Schedule (8:00 – 11:00 am or 11:00 – 2:00 pm)



# KCPS Early College Academy Office

3201 SW Traffic Way – HU 008A

Kansas City, MO 64111

Office: 816-604-4059



## MCC - Administrator/Teacher/Counselor RECOMMENDATION FORM

This student has requested you to recommend them for their application to the Early College Academy. The applicant must submit recommendations with their application to ECA.

**All documents must be submitted by 3:00 pm on November 27, 2023.**

Applicant's Name \_\_\_\_\_ Current School: \_\_\_\_\_

Evaluator's Name: \_\_\_\_\_ Title \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

How long have you known the student, and in what context?

\_\_\_\_\_

**Please rate the student's characteristics using the following scale and provide comments to support the rating:**

(5 - Outstanding, 4 - Excellent, 3 - Good, 2 - Average, 1 - Below Average or N/A – Unable to Rate)

<b>Study habits</b>	5	4	3	2	1	N/A
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Comments: \_\_\_\_\_

<b>Organization Skills</b>	5	4	3	2	1	N/A
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Comments: \_\_\_\_\_

<b>Self-Confidence</b>	5	4	3	2	1	N/A
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Comments: \_\_\_\_\_

<b>Maturity</b>	5	4	3	2	1	N/A
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Comments: \_\_\_\_\_

<b>Motivation</b>	5	4	3	2	1	N/A
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Comments: \_\_\_\_\_

<b>Ability Under Pressure</b>	5	4	3	2	1	N/A
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Comments: \_\_\_\_\_

<b>Self-Discipline</b>	5	4	3	2	1	N/A
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Comments: \_\_\_\_\_

### Recommendation Statement:

I certify that the information given is accurate to the best of my ability as it relates to this student.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**We appreciate your support!!**